



REFUND POLICY

6.1 (Revised 08/15) | SkillsUSA Illinois, Inc.

We look forward to having you with us during one of our Regional Meetings, Fall Leadership Conferences, State Workshops, Written Qualifying Exams, Illinois State Leadership Conference and SkillsUSA Championships and/or the National Leadership Conference and SkillsUSA Championships. Following are the Refund rules for Registration.

NATIONAL CONFERENCE REFUND POLICY (National Leadership and Skills Conference)

Registration: All registration must be sent through the State Executive Director or his/her designee, the Registration Consultant. All required forms and fees must be completed and submitted to the State

Registration Cancellation: No refunds will be given for cancellations after the deadline date., Those who cancel before the deadline date will receive a refund for the amount submitted minus a \$10 handling fee.

Late Payment: If payment is not received, prior to the start of the event, contestants may be disqualified from the event. No school will be allowed to register for any other events with a balance from the last event they attended.

Room and Travel: The same rules in effect for Registration will apply to any cancellation for room or travel expenses sent through the SkillsUSA Illinois State Office.

Lost Name Badges: National SkillsUSA requires a fee to replace any lost name badges while at the National Conference. The person who lost the badge must make the request in person and must have identification.

STATE EVENT REFUND POLICY

(Fall Leadership (L.E.A.D.) Conference, State Leadership and Skills Conference, and State Qualifying Events)

Registration: All registration must be sent through your State Executive Director or his/her designee, the Registration Consultant. All required forms and fees must be completed and submitted to the State Association no later than the due date.

Registration Cancellation: No refunds will be given for cancellations after the deadline date., Those who cancel before the deadline date will receive a refund for the amount submitted minus a \$10 handling fee.

Late Registration Fee: Late registration fee of \$5, per registrant, will be applied to all registrations received past the registration date. The State Executive Director must approve all late registrants.

Late Payment: If payment is not received, prior to the start of the event, contestants may be disqualified from the event. No school will be allowed to register for any other events with a balance from the last event they attended.

Room and Travel: The same rules in effect for Registration will apply to any cancellation for room or travel expenses sent through the SkillsUSA Illinois State Office.

Lost Name Badges: A fee will be required to replace any lost name badge during a Conference. The person who lost the badge must make the request in person and must have identification

NOTE: The above rules apply to all advisors, student members, and any others who make their arrangements through SkillsUSA Illinois. The State Executive Director can recommend exceptions to the above policy, for extreme cases. If a local Chapter disagrees with the Policy, an appeal may be made in writing to the Board of Directors for their consideration at the next regularly scheduled meeting.