REGISTRATION CHECKLIST

This registration checklist walks through the steps needed to successfully complete registration for the SkillsUSA Illinois State Leadership and Skills Conference.

BY MARCH 12 – SLSC REGISTRATION & CHAPTER EXCELLENCE PROGRAM APPLICATION DEADLINE

____ 1. Registered all members for SkillsUSA Illinois SLSC using the SkillsUSA Register (register.skillsusa.org).

____ 2. Submit Chapter Excellence Program applications. Learn more at SkillsUSAIlinois.org/CEP.

BY MARCH 19 – SLSC PAPERWORK & ADVISOR OF THE YEAR DEADLINE

____ 3. Submit Advisor of the Year applications. Learn more at SkillsUSAIlinois.org/AoY.

____ 4. Submit the Action Skills letter(s), if applicable.
   For students participating in national contests of Action Skills and Building Maintenance or state only contests of Basic Woodworking Skills, Case Studies, Food & Beverage Service, and Full Service Auto, submit letter from the appropriate school official on school letterhead stating that the contestant is classified under the provisions of Public Law 105-17, Individuals with Disabilities Education Act, 1997, is required for participation. State associations having restrictions on the release of this information may submit a letter on school letterhead of eligibility, which simply states: “I certify that (student name) meets the eligibility requirements for the SkillsUSA Championships Action Skills contest. Signed, (school official).” The eligibility letter is to be presented to the contest chair at the contestant orientation meeting.

____ 5. Requested/sent payment to SkillsUSA Illinois, Inc. P.O. Box 1029, Pekin, IL 61555.

CONTINUOUSLY

____ Instructed students to check Illinois Championships website of SkillsUSA Illinois website for updates.

____ Read email updates from SkillsUSA Illinois and reached out for assistance or with questions.

TEAM COMPETITIONS AND ALTERNATES

Team Contest forms have been eliminated, please ensure all students are registered for the correct team in the registration site. If registering an alternate only, please make sure they are registered as an observer. Students can only serve as alternate for one team in per contest. The State Office must be notified about the use of an alternate by Monday, April 5, 2021 at Noon.