



# Job Interview

# Career Competition

Career Cluster: Leadership

State Qualifying Exam: Yes

National Contest: Yes

Participation: Individual

### Competition Description

Evaluate competitors understanding of employment procedures they will face in applying for positions in the occupational areas for which they are training.

### Tasks To Be Evaluated

This competition evaluates the understanding of employment procedures that a student will face in applying for positions in the occupational area for which he or she is training. The competition consists of three parts. The first is the receptionist’s preliminary evaluation. The second portion is the completion of an employment application, and the third portion is an in-depth interview.

### Clothing Requirement

#### National Requirement:

##### Class A: SkillsUSA Official Attire

- Official SkillsUSA red blazer or official SkillsUSA red jacket
- Button-up, collared, white dress shirt (accompanied by a plain, solid black tie or SkillsUSA black tie), white shirt (collarless or small-collared) or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks or black dress skirt (knee-length at minimum)
- Black dress shoes

#### State Requirement:

National Requirement OR Business Professional Attire.

### Provided by Competitor

- Six copies of a one-page, typewritten personal resume (one set of three for the preliminary competition and the remaining set of three for the finals).
- Employment Portfolio
- Pen for completing the application form.

### Provided by Technical Committee

- Employment application forms.
- Timer