

INTERACTIVE REGISTRATION CHECKLIST

This registration checklist walks through the steps needed to complete registration for The Championships 2024. Reach out to the state office for assistance or questions at 833.754.5545 or membership@skillsusaillinois.org.

- FEBRUARY 28**..... Review Qualifying Events Results and Prepare for Registration
- Review and notify members of Qualifying Events results (emailed to advisor)
 - Review [Registration Information](#) | [Hotel Information](#)
 - Begin internal chapter registration process.
 - Review [Career Competition Qualifications](#) | [Clothing Requirements](#)
- MARCH 8** Chapter Excellence Program Submission Deadline
- Submit [Chapter Excellence Program](#) applications using [SkillsUSA Register](#).
- MARCH 13** Red Jacket To Your Dream Scholarship Deadline
- Ensure members submit [Red Jacket To Your Dream Scholarship](#).
- MARCH 20**..... The Championships Registration and Hotel Accommodation Deadline
- Review [Conference Refund Policy](#), [Illinois Code of Conduct](#), and [Illinois Code of Ethics](#).
 - Register members for The Championships using [SkillsUSA Register](#).
 - Submit [Hotel Accommodation Request and Rooming List Form](#).
 - Review and distribute [Parent and Guest Information](#).
- MARCH 22**..... Advisor of the Year Application Deadline
- Submit [Advisor of the Year](#) applications using [SkillsUSA Register](#).
- APRIL 11** Submit Delegate Information and Applications for State Officer Candidacy
- Indicate [Chapter Voting Delegates](#), and distribute delegate information. (available Apr. 1)
 - Review [State Officer Program Guide](#) and submit candidate applications.
- APRIL 15-19** Career Readiness Assessment Window
- All competitors must complete the Career Readiness Assessment at their local chapter during this window. This assessment must be submitted by April 19 at 11:59 p.m. and supervised by a proctor. [Career Readiness Assessment Overview](#)
- APRIL 23**..... Advisor Orientation (Virtual)
- Attend the virtual Advisor Orientation on Tuesday, April 23 at 3:30 p.m. This is in place of the typical Thursday evening orientation. [Register here for meeting link.](#)
- CONTINUOUSLY**.....
- Review [Illinois Info Guides](#), these guides will be posted as they are received from the competition technical committees. These documents will indicate any deviation from the National Technical Standards and state-level appropriate clothing.
 - Read email updates from SkillsUSA Illinois